



Corporate
Social
Responsibility



GEOENPRO PETROLEUM LIMITED
CORPORATE SOCIAL RESPONSIBILITY POLICY

TABLE OF CONTENTS

BACKGROUND	3
APPROACH	4
FOCUS AREAS OF INTERVENTION	5
CSR ACTIVITIES	6
BUDGETS	9
CSR EXPENDITURE	10
MODE OF IMPLEMENTATION	11
AREAS OF CSR PROJECTS / PROGRAMMES / ACTIVITIES	12
MONITORING	13
BOARD RESPONSIBILITY	14
REVIEW/AMENDMENT	15
DISCLOSURE / REPORTING	16

BACKGROUND

Corporate Social Responsibility (“CSR”) at GeoEnpro Petroleum Limited (“the Company” or “GeoEnpro”) is our commitment towards Inclusive Growth. CSR has been the cornerstone of success right from inception of the Company. GeoEnpro believes that long-term sustainability can be achieved by meeting legitimate concerns of all stakeholders. The Company’s approach to sustainable development focuses on the triple bottom line of Economic, Environmental and Social performance. As a responsible corporate citizen, the Company respects human rights, values its employees, ecological balance & heritage and invests in innovative technologies and solutions for sustainable energy flow and economic growth.



This Policy shall be called “Corporate Social Responsibility Policy” or “CSR Policy”, which is framed in accordance with the provisions of Section 135 of the Companies Act, 2013 (“the Act”) read with Companies (Corporate Social Responsibility Policy) Rules, 2014 (“CSR Rules”).

This Policy outlines the Company’s philosophy and responsibility and lays down the guidelines and mechanism for undertaking socially useful programmes towards welfare & sustainable development of the community around the area of operations of the Company and other parts of the country.

APPROACH

The Company would follow a philosophy for empowering communities and believes that for sustainable social intervention, participation of communities must be ensured in the Company's CSR projects/programmes. GeoEnpro role is to function as a catalyst and facilitate the process.



The Company would work in close collaboration with local, national and international development agencies for its education, health and other projects/programmes.

FOCUS AREAS OF INTERVENTION

The following are the focus areas:

- Universalizing elementary education and improving quality parameters for primary education through community involvement;
- Improving health indices through innovative services and promoting health seeking behavior;
- Escalating employability through education and training;
- Preserving the culture and customs of the Country;
- Enabling a conducive environment for social entrepreneurship; and
- Supporting the community infrastructure as and when identified in the project area.



CSR ACTIVITIES

The Company shall undertake and execute the following CSR activities (“CSR projects/ programmes”):



- Eradicating Hunger and Poverty, in particular, through the following activities:
 - Generating awareness on malnourishment and measures to eradicate it
 - Monitoring growth of children below 6 years age
 - Developing village level health entrepreneurs to make available the MNP (Micro Nutrient Powder/Food supplement) at low cost

(As per item (i) of Schedule VII of the Act)

- Preventive Health Care, in particular, through the following activities:
 - Immunization
 - Organizing “Health Melas” and distribution of free medicines.
 - Engaging health workers locally from the villages for addressing routine health issues and preventing actions.
 - Organizing health checkup camps.

(As per item (i) of Schedule VII of the Act)

- Making available safe drinking water particularly through activities:
 - Construction of wells in the area of operations where sources of drinking water are not available.
 - Construction of storage tanks
 - Developing and constructing other sources of drinking water.

(As per item (i) of Schedule VII of the Act)

- Promotion of Education particularly through following activities:
 - Scholarships to students
 - Helping Anganbadi schools in villages.
 - Ensuring availability of potable water
 - Improving sanitation- Toilet construction
 - Providing furniture and other class room facilities
 - Setting up libraries
 - Improving/maintaining infrastructure for education & sports activities
 - Others- Financially, Logistically and Organizationally.

(As per items (i) & (ii) of Schedule VII of the Act)

- Employment Enhancing Vocational Skills, in particular, through the following activities:
 - Entrepreneurship development programmes
 - Setting up the facilities for providing the employment options

(As per item (ii) of Schedule VII of the Act)

- Promoting gender equality, empowering women, in particular through following activities:
 - Women centric training programs and Training Centre's
 - Providing support and assistance to start micro enterprises

(As per item (iii) of Schedule VII of the Act)

- Setting up homes and hostels for women and orphans;

- setting up old age homes, day care centers and such other facilities for senior citizens;
- measures for reducing inequalities faced by socially and economically backward groups;

(As per item (iii) of Schedule VII of the Act)

- Ensuring Environmental Sustainability, in particular:
 - Plantation of trees by school children
 - Preserving and securing river banks and river water.
 - Organizing and sponsoring the programmes for educating people about environmental sustainability.

(As per item (iv) of Schedule VII of the Act)

- protection of national heritage, art and culture, setting up public libraries; promotion and development of traditional arts and handicrafts;

(As per item (v) of Schedule VII of the Act)

- measures for the benefit of armed forces veterans, war widows and their dependents;

(As per item (vi) of Schedule VII of the Act)

- Training to promote rural sports and nationally recognized sports; particularly through following activities:
 - Organizing sports tournaments in the project areas.
 - Providing trainings and facilities for promotion of rural sports.

(As per item (vii) of Schedule VII of the Act)

- contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and

relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;

- (As per item (viii) of Schedule VII of the Act)
- contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government;
 - (As per item (ix) of Schedule VII of the Act)
- Rural Development Projects, in particular, supporting the community infrastructure for improving drainage systems, roads, etc.

(As per item (x) of Schedule VII of the Act)

BUDGETS

In the beginning of every financial year, budget for expenditure to be incurred on the CSR activities for the financial year will be recommended by the Corporate Social Responsibility Committee (“CSR Committee”) to the Board for its approval.



However, the amount to be spent on CSR activities shall be at least 2% of the average net profits of the Company for immediately preceding three financial years (**“CSR Expenditure”**).

CSR EXPENDITURE

CSR expenditure shall include all expenditure including contribution to corpus or on projects/programmes relating to CSR activities.

The Company may build CSR capabilities of their own personnel but expenditure on such capabilities shall not exceed five per cent of total CSR Expenditure of the Company in one financial year.

Any surplus arising out of CSR activities will not form part of business of the Company, but the same will be spent on CSR activities.



MODE OF IMPLEMENTATION

The CSR projects/programmes may be executed/undertaken by the Company at its own or through a registered trust or a registered society or a company established by the Company or its holding or subsidiary or associate company.



Further Company may also collaborate with the other Companies for undertaking projects or programs or CSR activities.

The Company will identify location wise projects and provide funds to such Trust or Society on requirement basis. The funds will be utilized by such Trust/Society for such projects.

The allocated CSR budget / corpus will be utilized for CSR activities to be undertaken within India:

- (i) which shall not exclusively be for the benefit of employees of the Company or their family members.
- (ii) which are not in pursuance of normal course of business of the Company.

The Board of Directors (“the Board”) or the CSR Committee may delegate necessary powers for execution and implementation of CSR Policy. The delegation shall also include powers for meeting the requirements arising out of immediate & urgent situations.

AREAS OF CSR PROJECTS/PROGRAMMES/ACTIVITIES

The CSR activities will be carried out around the areas of the Company's manufacturing locations / offices viz. Kharsang (Arunachal Pradesh).

However, the CSR Committee may identify other areas for CSR activities, from time to time.



MONITORING

The CSR Committee will monitor all CSR projects/programmes. Broadly, the following procedure will be adopted by the CSR Committee:

- Specific projects with locations, budgets and time schedules shall be recommended by the CSR Committee in the beginning of every financial year to the Board for its approval.
- Funds towards particular projects/programmes will be released on requirement basis.

The CSR Committee would meet on half yearly basis to take stock of project wise status of project completion and funds utilization and to compare with budgeted funds and time lines. The minutes of the meetings of the CSR Committee will be placed before the Board.



BOARD RESPONSIBILITY

The Board shall ensure that:

- CSR activities, as per clause 4 of this Policy, are undertaken by the Company;
- the Company spends, in every financial year, at least two percent of the average net profits of the Company made during the three immediately preceding financial years, in pursuance of this Policy.
- the reasons for not spending the above amount are explained in the Board's Report, if the Company fails to spend such amount.



REVIEW/AMENDMENT

The Board may amend, abrogate, modify or revise any or all clauses of this Policy, on recommendation of the CSR Committee and in accordance with the Act.



DISCLOSURE / REPORTING

The CSR Policy will be displayed on the Company's website www.geoenpro.com

An annual report on CSR containing the particulars as prescribed under the CSR Rules shall form part of the Board's Report of the Company.



The CSR Policy was approved by the Board at its meeting held on March 27, 2015.